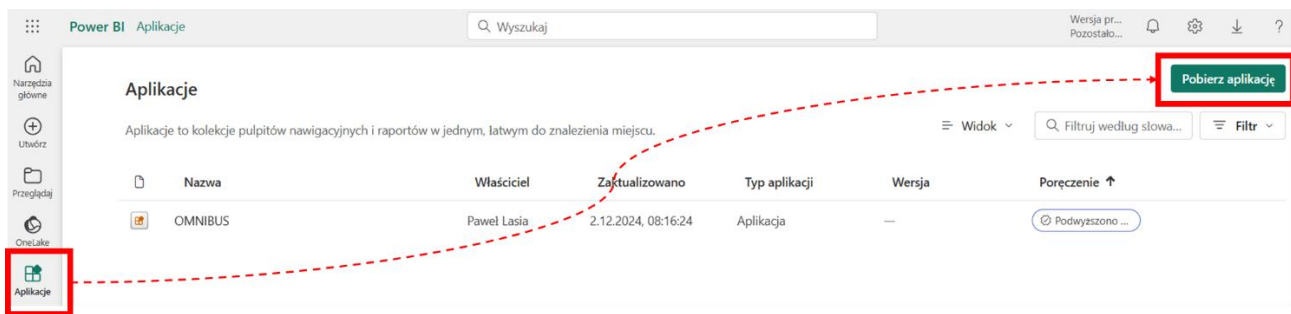


SETUP THE OMNIBUS APP FROM MICROSOFT APPSOURCE

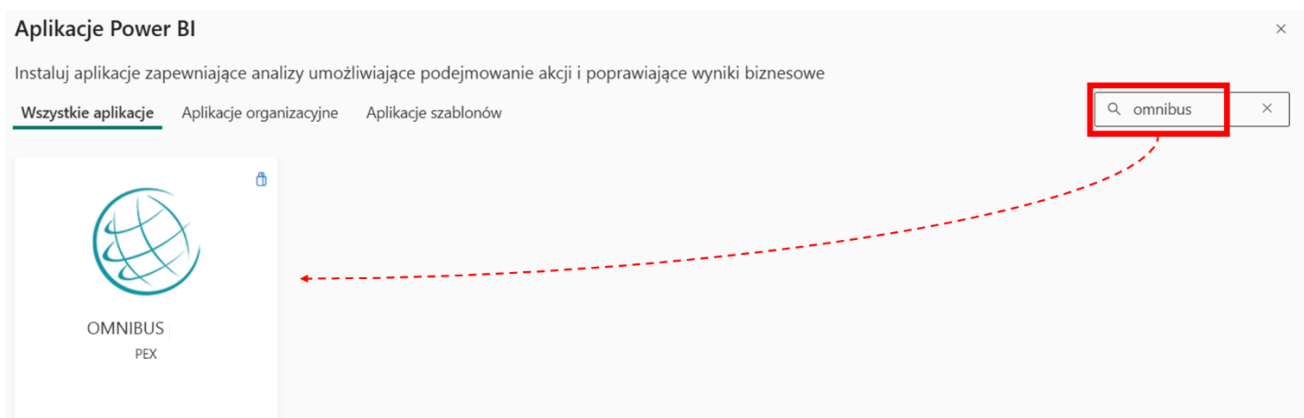
Please note! To install the application from Microsoft AppSource, you must have the appropriate permissions for your user within your company's Microsoft lease and Power BI service. Please contact the appropriate administrator/IT department in your company for assistance in this regard.

1. INSTALLING THE OMNIBUS APPLICATION FROM APPSOURCE

You can download the **OMNIBUS** application from Microsoft AppSource within the Power BI service in the "Applications" section, where you should select the "Download application" button.



Search for the **OMNIBUS** application from PEX, e.g. by entering the keyword "omnibus" in the search engine.



< Aplikacje



OMNIBUS

PEX

★★★★★ (0) [Napisz recenzję](#)

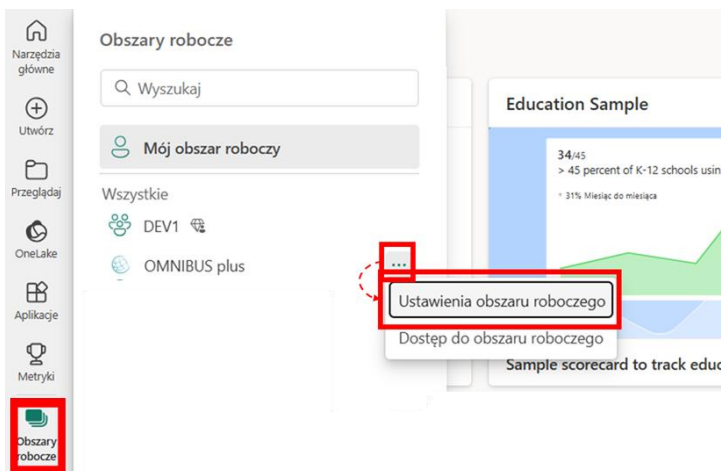
Przegląd [Oceny i recenzje](#)

Kompleksowy raport sprzedażowy dla rynku farmaceutycznego na podstawie panelu aptek.
This application is available only in Polish language.



2. CONFIGURING THE APPLICATION AND ITS WORKSPACE

After installing the application in PowerBI, the **OMNIBUS** workspace will appear. Before refreshing the data, make sure that the workspace has a **Premium Per User licence** assigned to it (this is indicated by a diamond icon next to the workspace name). If the workspace is not assigned to a Premium licence, go to the workspace settings (hover over its name and click on the dots – "Workspace settings").



In the workspace settings, go to the second tab – Licence Information. In the licence configuration window, click Edit and select Premium – Per User (or

Premium Capacity/Backbone Capacity for organisations using a Power BI capacity licence). Confirm with the green Select Licence button.

Ustawienia obszaru roboczego ✕

Ogólne **Informacje o licencji**

Wybierz licencję dla tego obszaru roboczego.

Informacje o licencji

Połączenia platformy Azure

Magazyn systemowy

Integracja z usługą GIT

OneLake

Tożsamość obszaru roboczego

Zabezpieczenia dotyczące sieci

Power BI ▾

Delegated Settings ▾

Konfiguracja licencji

Tryb licencji

Wybierz licencję, aby określić możliwości tego obszaru roboczego. Niektóre tryby licencji mogą być niedostępne, ponieważ nie masz uprawnień niezbędnych do ich zmiany lub administrator nie utworzył lub nie zakupił wymaganej pojemności.

Pro

Select Pro to use basic Power BI features and collaborate on reports, dashboards, and scorecards. To access a Pro workspace, users need Pro per-user licenses. [Dowiedz się więcej](#)

Premium — na użytkownika

Select Premium per-user to collaborate using Power BI Premium features, including paginated reports, dataflows, and datamarts. To collaborate and share content in a Premium per-user workspace, users need Premium per-user licenses. [Dowiedz się więcej](#)

Pojemność Premium

Select premium capacity if the workspace will be hosted in a premium capacity. When you share, collaborate on, and distribute Power BI and Microsoft Fabric content, users in the viewer role can access this content without needing a Pro or Premium per-user license. [Dowiedz się więcej](#)

Osadzony

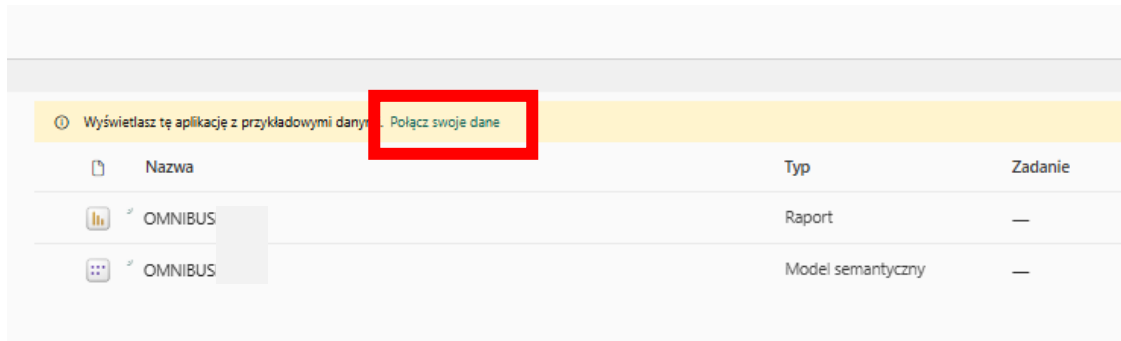
Select embedded if the workspace will be hosted in an Azure embedded capacity. ISVs

In the list of workspaces, the installed workspace should have a diamond icon next to its name.



3. CONNECTING TO THE DATABASE (DATA UPDATE)

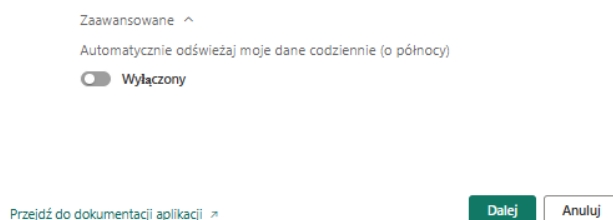
Before you start working, you will need to connect the data for the application. To do this, go to the workspace and click the "Connect your data" button on the yellow bar. The bar will remain visible until the data connection process is complete, which must be done once after installing the application.



In the pop-up window, enter the following parameters:

- Server: [address provided by PEX when purchasing the data]
- Database: [name provided by PEX when purchasing the data]

Then expand the Advanced option and disable the "Automatically refresh my data every day at midnight" option. The Omnibus system database is refreshed once a month, in non-standard cycles. PEX informs about database updates in a separate communication – in this situation, the administrator responsible for the application in the customer's environment manually triggers the refresh or configures the refresh schedule according to PEX instructions.



Then click Next and enter your username and password for the database server. **The login and password are provided by PEX.** Fill in the form as shown below and click "Log in and connect".

Łączysz się z

Server

Database

Metoda uwierzytelniania

Nazwa użytkownika

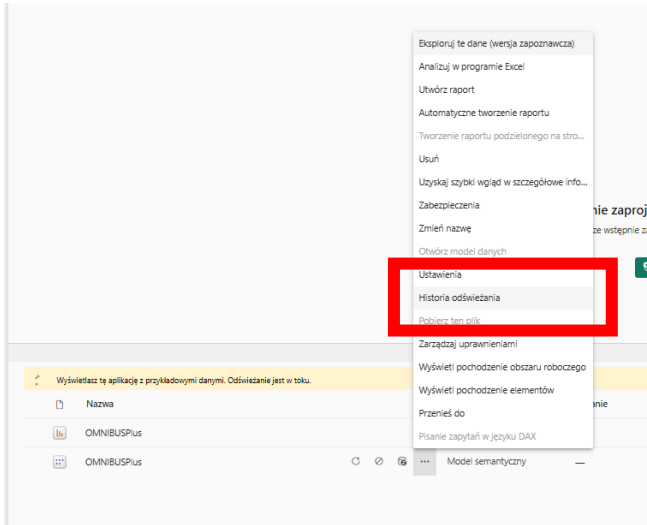
Hasło

[Przejdź do dokumentacji aplikacji](#) [Wstecz](#) [Zaloguj się i nawiąż połączenie](#) [Anuluj](#)

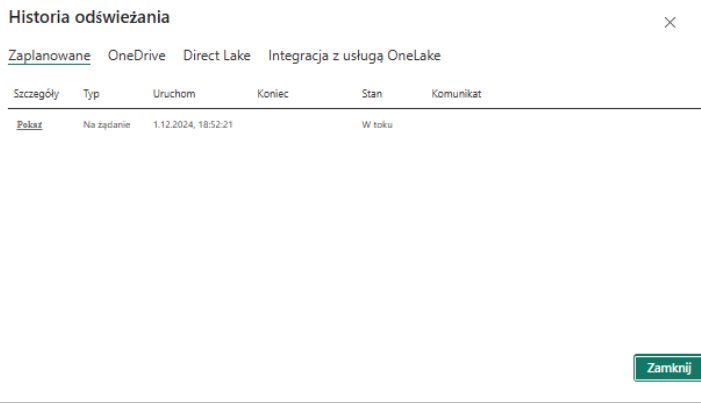
The semantic model of the application will be refreshed. The process takes approximately 20-40 minutes. A spinning circle in the "Refreshed workspace" column indicates that the refresh process is in progress.

OMNIBUS	- aplikacja w ...	1.12.2024, 18:35:43
OMNIBUS	- aplikacja w ...	1.12.2024, 18:35:43

You can also open the refresh history. To do this, hover your mouse over the semantic model, click on the dots and select "Refresh history".



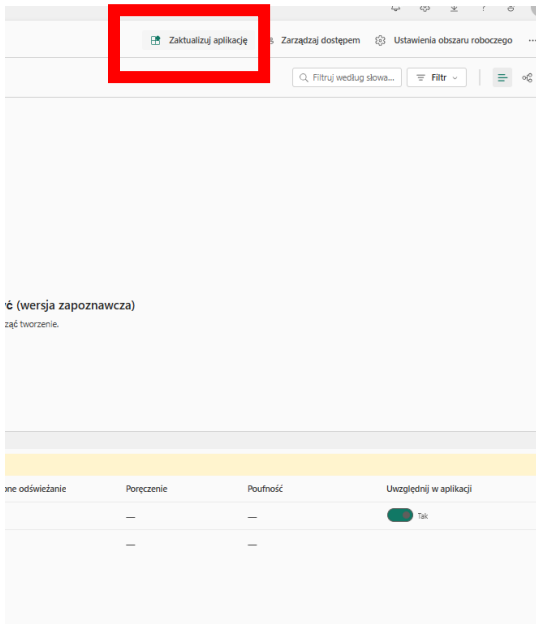
A window will appear with information about the model refresh history. Unfinished refresh processes have the status "In progress".



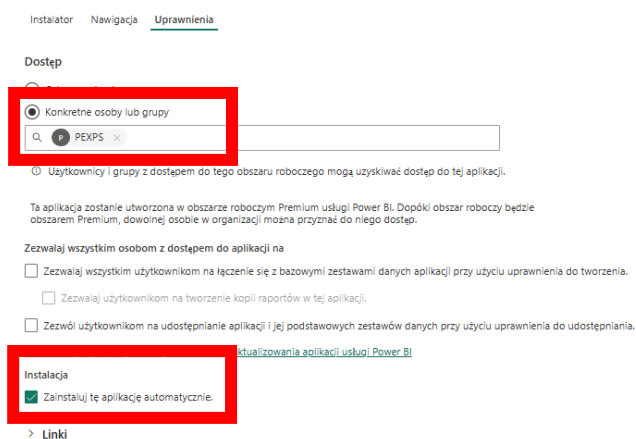
Please note: If you encounter a refresh error indicating insufficient memory, return to the step in the instructions where you assign a Premium licence to the installed workspace. The insufficient memory message appears if you do not change the workspace licence setting from Pro to Premium.

4. GRANTING PERMISSIONS/SHARING WITHIN THE ORGANISATION

In order to use the application, users must be granted the appropriate permissions. To do this, while in the installed **OMNIBUS** application workspace, find the Update application button in the upper right corner.



Then go to the Permissions tab. In the tab, select whether access is granted to the entire organisation or to selected users or groups (in the example below, access is only granted to members of the PEXPS group). It is also recommended to select the "Install this application automatically" option – then the application will automatically install for all users with access. Confirm the settings with the green "Update application" button.



If the "Install this application automatically" option is not selected, each interested user will have to install it themselves. The user clicks the Download application button in the upper right corner of the application list.

Aplikacje

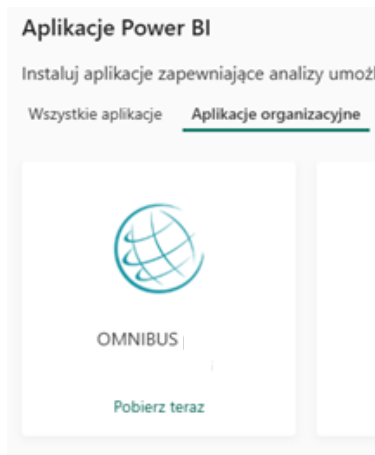
Aplikacje to kolekcja pułapki nawigacyjnych i raportów w jednym, łatwym do znalezienia miejscu.

Pobierz aplikacje

Wszystkie Filtry według słów... Filtr

Id	Nazwa	Właściciel	Zaktualizowane	Typ aplikacji	Wersja	Preferencje
1	OMNIBUSPlus	Mateusz Kopyciak	30.09.2024, 21:06:41	Aplikacja	---	Pobierz
2	OMNIBUSPlus - aplikacja w sklepie	Mateusz Kopyciak	1.12.2024, 19:02:54	Aplikacja w sklepie	Wersja 1.0	---

The application will be available in the "Organisational applications" tab.

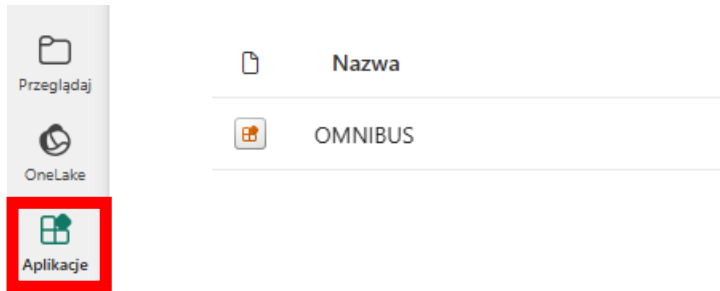


5. APPLICATION AVAILABLE TO USERS/NOTES

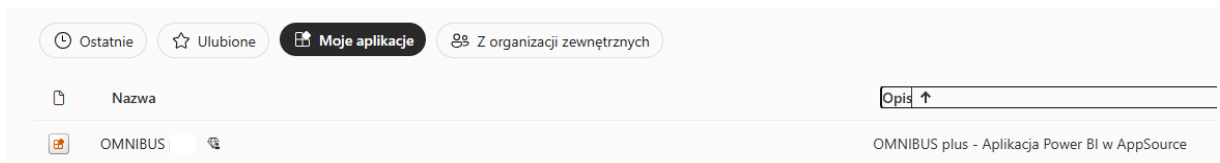
According to Microsoft, it may take several minutes for the application to be visible to all users (after selecting the "Install this application automatically" option).

Depending on the company's service settings and the user, the **OMNIBUS** application may be visible:

- a. In the list of applications



- b. On the home screen (the "Main Tools" tab) → in the "My Applications" section



When purchasing certain types of data (segment other than Standard), it may be necessary to switch the segment filter to a non-default one when opening the report.

